

**Board of Education Regular Meeting**

**February 18, 2025**

**4:00 P.M.**

**Zanesville City Schools**

**National Road Elementary**

**3505 East Pike**

**Zanesville, Ohio 43701**

*Board of Education Members:*

*Valencia Clark - President*

*Lori Lee - Vice President*

*Kyle Baldwin*

*Lori Buchanan*

*Mindy Waite*



*Laura Tompkins M. Ed.*

*Superintendent*

*Mike Young*

*Treasurer*



# ZANESVILLE CITY SCHOOLS

*Zanesville City Schools, the district you will never outgrow!*

## VISION STATEMENT

A STRONG FUTURE FOR ALL

## MISSION STATEMENT

ZANESVILLE CITY SCHOOLS EMPOWERS ALL STUDENTS TO REACH THEIR FULL POTENTIAL WITHIN A SAFE AND DIVERSE ENVIRONMENT.

## CORE VALUES

COLLABORATION  
COMMUNICATION  
RESILIENCE  
SUPPORTIVE AND TRUSTING RELATIONSHIPS

## GOALS

FINANCIAL STABILITY  
ACADEMIC PROGRAMMING  
STUDENT WELL-BEING AND SERVICES  
COMMUNITY RELATIONS

*We are Blue Devils! We are Family! We are One!*

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Student Achievement Liaison – Lori Buchanan  
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young  
Insurance Committee – Kyle Baldwin  
Buildings & Grounds Committee – Valencia Clark, Mindy Waite  
Business Advisory Council – Mindy Waite, Lori Buchanan

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. STUDENT REPORTS/UPDATES**

**G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES**

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School
5. Walk Through

**H. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Organizational Meeting and Regular Meeting on January 9, 2025 and Special Meeting on January 27, 2025.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. January Financial Reports**

Approve the following financial reports:

Financial report by fund  
Expenditure report  
Investment report

**2. Reconciliations**

Approve the following reconciliations for January:

General  
Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the January 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2025**

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:



**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young  
(Con't)**

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 2,609,066.65	\$ .00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	6,000,764.05	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	1,379,832.62	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	2,319,445.28	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,876,182.76	.00	3.20	3.20
Bond Retirement	.00	2,521,120.58	.00	5.30	5.30
Classroom Facilities	.00	186,526.51	.00	.50	.50
Total	\$ 2,609,066.65	\$ 14,283,871.80	4.45	44.50	48.95

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

**5. Donations/Grants**

Accept the following grants:

\$250.00 from The J.W. and M.H. Straker Charitable Foundation to be used by the ZHS Key Club.

\$2,150.00 from The J.W. and M.H. Straker Charitable Foundation to be used by the ZMS Student Council.

\$1,000.00 from The Center for Research Intervention to be used at National Road Elementary.

\$20,000.00 from the Taylor-McHenry Memorial Fund to be used to renovate the Athletic Performance Center.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignations - Certificated**

Approve the resignation of Stephanie Rudloff, Teacher at Zanesville High School, effective May 30, 2025. Reason for resignation is retirement.

Approve the resignation of Madge Aronhalt, Teacher at National Road Elementary effective May 31, 2025. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan

**2. Employment - JROTC Instructor**

Approve a one year 11 month contract with Curtis(CJ) J. Johnson, SFC USAR Retired, as the Non-Commissioned Army Instructor at Zanesville High School in the amount of \$45,008.59(pro-rated), effective December 3, 2024. The United States Army will reimburse 41% of the salary and provide all necessary supplies. Salary to be NJO(0-4), Step 0 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark

**3. Employment - Substitutes**

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Substitute Aides/Bus Aides		
Tricia Reilly	Donna Kirby	
Maintenance		
Zachary Elson		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
PERSONNEL RECOMMENDATIONS (con't)**

**4. Employee Transfers**

Approve the transfer of Angela Saxton, 3 hour Food Service at Zanesville High School to reflect 7 hour Food Service at Zane High School, effective February 3, 2025 pending required certification and background check. Rate of pay to remain the same.

Approve the transfer of Jennifer Suver, Educational Aide at National Road Elementary to reflect Intervention Specialist Teacher at National Road Elementary effective December 13, 2024 pending required certification and background check. Rate of pay to be BA+150, step 0 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

**5. Supplemental Contracts**

Approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

Note: Supplemental contracts marked (\*) are corrections based on an approved Memorandum of Understanding dated 2/18/2025 reflecting changes to the approved ZEA Master Agreement dated 8/1/2024 to 7/31/2027.

First Name	Last Name	Season	Sport	Position	Class
Gerald	Hall	Fall	Football	Winter Fitness 1/3	X
Nicholas	Bandstra	Fall	Football	Winter Fitness 1/3	X
Zachariah	Clapper	Fall	Football	Winter Fitness 1/3	X
Jeff	Moody	Spring	Tennis - Boys	Head Varsity Coach	IV
Eric	Baldwin	Spring	Tennis - Boys	Assistant Coach	VIII
Stacie	Deavers	Annual	7-8 Department Head	English	IX*
Molly	Denton	Annual	7-8 Department Head	Math	IX*
Matthew	Mercer	Annual	7-8 Department Head	Social Studies	IX*
Allison	Burkhart	Annual	7-8 Department Head	Science	IX*

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
PERSONNEL RECOMMENDATIONS (con't)**

**6. Volunteers**

Approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Tamara Barnett	ZGE	Parent
Austin Durbin	ZMS/ZHS	Wrestling
Mark Perry	ZMS/ZHS	Band

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan

**7. Zanesville High School - Early Graduation**

Approve Kelsei Carte as an early graduation candidate subject to completing the graduation requirements, effective May 24, 2025

Approve Kaleeya Angler as an early graduation candidate subject to completing the graduation requirements, effective May 24 2025.

Approve Neveah Boring as an early graduation candidate subject to completing the graduation requirements, effective May 24, 2025

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins  
PERSONNEL RECOMMENDATIONS (con’t)**

**8. 21<sup>st</sup> Century After School Program - Paraprofessionals**

Approve the following personnel as listed as After-School Program paraprofessionals at a rate of \$15 per hour as and when needed for a portion of the 2024-2025 school year: Teachers will be funded by 21<sup>st</sup> Century Grants.

John McIntire
Samantha Rabagia

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite    \_\_\_\_\_ Baldwin    \_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins  
BUSINESS RECOMMENDATIONS**

**9. Zane Grey Elementary/Intermediate Libraries**

Approve the naming of Zane Grey Elementary and Zane Grey Intermediate Libraries to be the Diana Martin Libraries.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin    \_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee    \_\_\_\_\_ Waite

**10. OHSAA Membership 2025-2026**

Approve the membership in the Ohio High School Athletic Association for the 2025-2026 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan    \_\_\_\_\_ Clark    \_\_\_\_\_ Lee    \_\_\_\_\_ Waite    \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
PERSONNEL RECOMMENDATIONS (con't)**

**11. Zanesville High School Fieldtrip**

ZHS Language travel group is requesting approval for a fifth trip overseas to Portugal and Spain, with destinations including Lisbon, Costa del Sol, Seville, Granada, Valencia and Barcelona. The requested tour dates are June 4, 2026 to June 15, 2026. The total student cost of the tour is \$5,199 to be paid by participating individuals with the help of fundraisers if interest for these activities exists. This price includes all transportation, hotels, museum and activity tickets, two meals a day and a round the clock tour director and local guides. The tour is organized through EF tours, a company that we have traveled with on all of our previous tours.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark      \_\_\_\_\_ Lee      \_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
BUSINESS RECOMMENDATIONS**

**12. District Job Description**

Approve the attached job description for Chief Groundskeeper.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee      \_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark

**13. Briar Patch Ranch for Kids Inc. Agreement**

Approve to enter into agreement with Briar Patch Ranch for Kids, Inc. to provide educational services for one student at the rate of \$1,750 per month. Services are to begin on February 19, 2025.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark      \_\_\_\_\_ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins  
BUSINESS RECOMMENDATIONS**

**14. Multi-Purpose Building - Change Order**

Approve the following change order with Summit Construction Company related to the construction of the multi-purpose building.

Change Order	Description	Amount
CO-013	Theater Speakers/Vault	No Change
CO-014	Paint/Casework Changes	\$4,533.03
	Total Increase	\$4,533.03

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite

**15. Memorandum of Understanding - ZEA and ZCS District**

Approve a Memorandum of Understanding between the Zanesville City School District and the Zanesville Education Association regarding Section 10.11 of the CBA.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Buchanan \_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin

**16. 2025-2026 School Calendar**

Approve the attached 2025-2026 School Calendar.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Clark \_\_\_\_\_ Lee \_\_\_\_\_ Waite \_\_\_\_\_ Baldwin \_\_\_\_\_ Buchanan

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins  
OTHER RECOMMENDATIONS**

**Policies/Resolution for Consideration:**

Resolution - S.B. 29 Corrections & Special Education Model

Policy - 0131.1	Technical Corrections
Policy - 1422.01	Drug-Free Workplace NEW
Policy - 2271	College Credit Plus Program
Policy - 2340	Field and Other District Sponsored Trips
Policy - 2431	Interscholastic Athletics
Policy - 2460	Special Education
Policy - 5113	Inter-District Open Enrollment
Policy - 5120	Assignment Within District
Policy - 5131	Student Transfers
Policy - 5136.01	Electronic Equipment
Policy - 5223	Released Time for Religious Instruction During the School Day
Policy - 5330	Use of Medications
Policy - 5350	Student Health, Well-Being, and Suicide Prevention
Policy - 5460	Graduation Requirements
Policy - 5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Policy - 5751	Parental Status of Students
Policy - 5780.01	Parents’ Bill of Rights NEW
Policy - 6151	Insufficient Funds Checks
Policy - 6460	Vendor Relations
Policy - 7421	Restrooms, Locker Rooms, Shower Rooms and Changing Rooms NEW
Policy - 7440.01	Video Surveillance and Electronic Monitoring
Policy - 8142	Criminal History Record Check for Contracted School Services
Policy - 8452	Automated External Defibrillators (“AED”) and Cardiopulmonary Resuscitation
Policy - 8500	Food Service

**K. REPORT/DISCUSSION ITEMS**



**L. BOARD COMMITTEE UPDATES**

Legislative Liaison – Lori Lee  
Student Achievement Liaison – Lori Buchanan  
Audit Committee – Kyle Baldwin, Lori Buchanan, Mike Young  
Insurance Committee – Kyle Baldwin  
Buildings & Grounds Committee – Valencia Clark, Mindy Waite  
Business Advisory Council – Mindy Waite, Lori Buchanan

**M. CLOSING COMMENTS**

**N. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”,  
and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
- \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or Students

**N. EXECUTIVE SESSION (con't)**

\_\_\_\_\_ to consider the purchase of property for public purposes

\_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

\_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

\_\_\_\_\_ conference with an attorney

\_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ matters required by federal law or state statutes to be confidential

\_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Lee      \_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark

**O. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Waite      \_\_\_\_\_ Baldwin      \_\_\_\_\_ Buchanan      \_\_\_\_\_ Clark      \_\_\_\_\_ Lee